



**HM Revenue
& Customs**

Welcome to your October 2011 Key messages

Employer National Insurance contributions holiday for new businesses

New businesses in service, manufacturing and other key industries are being urged to apply for a Government scheme that could save thousands of pounds in staffing costs. The 'Regional Employer National Insurance contributions (NICs) Holiday' offers big reductions in employer NICs for new businesses who employ staff and meet certain criteria in specific regions. Read more at: [Regional employer NICs holiday for new businesses | Business Link](#)

New CIS Penalties

Important changes to penalties for late Construction Industry Scheme (CIS) returns come into force this month from 6 October 2011, CIS contractor monthly returns will be liable to a new penalty regime. The first return affected will be for payments made to subcontractors in the month ending 5th November, which is due on the 19 November 2011. More information can be found at: www.hmrc.gov.uk/cis/news/penalties.htm

New enhanced recognition scheme for commercial payroll software

From 1 October 2011, we are introducing a new Enhanced Recognition Scheme that is aimed at all Payroll Software Developers. This will replace the two existing Payroll Software schemes:

- the Payroll Standard Accreditation scheme which relates to payroll calculations
- the Online Filing Recognition scheme for checking that valid online files can be produced and submitted

The Payroll Standard Accreditation Scheme will cease completely from 6 April 2012 along with the list of accredited payroll software products and the HMRC Payroll Standard logo. This link gives more information about the scheme: <http://www.hmrc.gov.uk/e bu/psu.htm>

Contacting the tax office made easier

HMRC aims to continuously improve the quality and accuracy of our services and to make it simpler and easier to understand and use. To ensure you can access our Taxes Contact Centres more easily, we have moved to a single telephone number for Pay As You Earn (PAYE) Income Tax, we already have one number for Self Assessment (SA). The numbers to use are:

PAYE 0845 300 0627

SA 0845 900 0444

Don't be late paying your 2010-11 PAYE Settlement Agreement

If you've agreed a PAYE Settlement Agreement (PSA) with us for 2010-11, then you'll need to pay the tax and Class 1B National Insurance by the appropriate deadline below, otherwise you risk being charged interest and a late payment penalty. The payment deadlines are:

- Electronic payments to reach our bank account by 21 October
- Postal payments to reach us by 19 October

Find out more at: [HM Revenue & Customs: Paying PAYE/Class 1 National Insurance Contributions and PAYE Settlement Agreements](#)